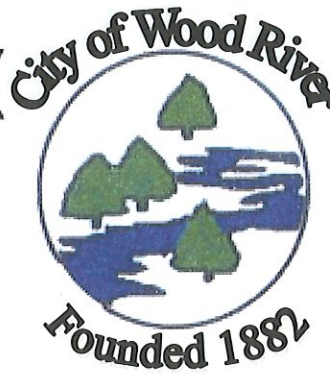


A Proud Past

108 W. 10th Street
PO Box 8
Wood River, NE 68883



A Promising Future

Phone: 308-583-2066
Fax: 308-583-2316
clerkcwr@woodriverne.com

REGULAR CITY COUNCIL MEETING
AGENDA

2022 July 5

TIME: 7:00 PM

BILL READERS: NIELSEN & ROTTER
PUBLIC NOTICE: (FOLLOWING PAGES)

I. CALL TO ORDER:

II. ROLL CALL:

III. RECITE THE PLEDGE OF ALLEGIANCE:

The Mayor led the Council Members and audience in the Pledge of Allegiance. Mayor Cramer advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

IV. CITY COUNCIL OF WOOD RIVER DECLARATION OF OPEN MEETINGS ACT:

The City of Wood River abides by the open meetings act in conducting business. A copy of the open meetings act is displayed around the board room and in the hall as required by state law. The City Council may vote to go into closed session on any agenda item as allowed by state law.

V. CITIZENS WITH BUSINESS NOT SCHEDULED ON THE AGENDA.

(Comments may have a limitation of 15 minutes per topic. The purpose of the public comment is for the presentation of an item to the City Council that is not on the agenda) **(As required by State Law, no matter may be considered under this item unless Council determines that the matter requires emergency action.)**

VI. CONSENT AGENDA:

(All items listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed and will be considered after completion of the consent agenda.)

VI. Regular Meeting Minutes: June 21, 2022.

Pages 1-3

VI. Disbursements \$104,515.04

Pages 4-5

VI. Checks not on the list \$74,638.97



VI. Automatic payments

1. Sunlife Financial \$169.52
2. Blue Cross Blue Shield \$6,724.98
3. Lincoln Financial Group \$579.75
4. Redwing Software \$12.00
5. Ameritas \$49.00
6. Zero Fee \$29.99

VII. UNFINISHED OR NEW BUSINESS, COMMUNICATIONS AND ACTION ITEMS

(City Council may vote to go into **CLOSED SESSION** on any agenda item as allowed by State Law.)

1. SHERIFF'S report for the month of June 2022.

Handout

2. MAYOR CRAMER update on pool operations.

3. CASSIE WATTS discuss/approve sending three employees to lifeguarding instructor training on July 14.

Page 6

4. MAYOR CRAMER update on Senior Center.

5. BRENT GASCHO discuss/approve bobcat lease.

Handout

IX. COUNCIL REMARKS:

X. MAYOR'S REMARKS:

XI. DEPARTMENT'S REMARKS:

XII. ATTORNEY REMARKS

XIII. NEXT REGULAR MEETINGS SCHEDULES ARE AS FOLLOWS:

July 19 | August 2 | August 16

**Official
City Council Minutes
City of Wood River, Nebraska
Regular Meeting
June 21, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Wood River, Nebraska was conducted in the Council Chambers of City Hall, 108 W. 10th St, on June 21, 2022. Notice of the time and place of the meeting was given in advance thereof by publicized notice on June 16, 2022 in the Clipper and the Grand Island Independent. An agenda for the meeting, was kept continuously current, and was made available for public inspection on the City's website (woodriverne.com).

Mayor Greg Cramer called the meeting to order at 7:00 p.m.

Oath of Office was administered by **Mayor Cramer** to **Michael Rennau**, **Ward 3 Councilmember**.

Council Present: Rotter, Nielsen, Garcia, Rennau, and Thompson.

City Officials Present: Ashley Manning, City Clerk; Brent Gascho, Utility Director; Christina Wemhoff, Treasurer.

Public Present: Myriah Leisher & Jocelyn Raurert, Wood River Aquatic's Center; Rick Klamm & Anita Mitchell, Heritage Insurance; Colby Hayes, Brian Hayes & Mandy Craig, Mid Nebraska Agency/Jones Group; Veronica Kaufman, Colby Hayes, Brian Hayes, Anita Mitchell, Mandy Craig.

The **Mayor** led the Council Members and audience in the Pledge of Allegiance.

Mayor Cramer advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

Items on the consent agenda for approval were:

June 7, 2022, Regular Meeting Minutes.

Disbursements reviewed this month by: **Garcia & Thompson**

Disbursements totaling: **\$29,505.90**

Checks not on list: **\$8,038.75**

Sales Tax Paid: **\$7,546.25**

Payroll: **\$31,638.22**

Payroll Tax: **\$5,351.56**

Retirement: **\$3,432.48**

Wires: **\$36,634.28**

Nielsen made the motion to approve items on the consent agenda as presented. Motion seconded by **Rotter**. Motion carried 4/0. Moore absent; Rennau abstained.

Nielsen motioned to introduce Ordinance 577 AN ORDINANCE ANNEXING CERTAIN TERRITORY AS SHOWN ON THE ANNEXATION PLAT PREPARED BY JEO CONSULTING GROUP, ADAM J. GOERTZEN, A PROFESSIONAL LAND SURVEYOR, DATED APRIL 6, 2022, LOCATED IN SECTION EIGHTEEN OF TOWNSHIP TEN NORTH RANGE ELEVEN WEST OF THE 6TH P.M., HALL COUNTY, NEBRASKA. SAID ANNEXATION IS PURSUANT TO NEB. REV. STAT. §18-3301 AND DIRECTING THE MAYOR TO FILE A MAP OF THE ANNEXED TERRITORY AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE OF THIS ORDINANCE. Motion seconded by **Rotter**. Motion carried 5/0. Moore absent.

Rick Klamm and Anita Mitchell with Heritage Insurance presented the City with the July 2022 – June 2023 insurance renewals. Rick explained the overall average increase of 4% from last year. The City's cyber protection policy is no longer being offered by the previous company, it now is offered through Hiscox with a premium of \$1,682. Anita went over the Work Comp policy, which was paid separately from these commercial policy premiums on the last claims list (\$25,255.00), explaining that the premium did decrease by about 10%. **Nielsen** motioned to accept the City's commercial insurance renewals as presented, plus the cyber security policy, for a total premium amount of \$74,279.00. Motion seconded by **Rotter**. Motion carried 5/0. Moore absent.

Brian Hayes, Colby Hayes, and Mandy Craig with Mid Nebraska Agency/Jones Agency presented the City with the Fire Department's July 2022-June 2023 insurance renewals. The Fire Pack Policy is still in the 3 year price lock meaning the premium only increased by \$62.00 because of a 2.5% building valuation increase. The cyber policy did change coverage which increased the premium to \$817.00. Work Comp policy was paid separately from these commercial policies on the last claims list (\$1,611.00) **Rotter** motioned to approve the Fire Department's commercial insurance renewals as presented, including the cyber policy, for a total premium amount of \$11,554.00. Motion seconded by **Nielsen**. Motion carried 5/0. Moore absent.

Eric Nielsen and Veronica Kaufman discussed the need to establish a facility name for the upcoming senior center/library/food pantry space. Each entity will keep their current names. The fundraising committee proposed to name the building housing the three entities Legacy Station. **Garcia** motioned to approve naming the senior center/library/food pantry building Legacy Station. Motion seconded by **Thompson**. Motion carried 5/0. Moore absent.

Veronica Kaufman asked to hire Tlixali Rodriguez as a part time library assistant through the summer. Heidi resigned earlier this month and the library needs someone to fill in as soon as possible. Heidi did not turn in her library keys, the locks will need changed. Veronica will post the open position to draw in more applicants and hopefully be able to find someone by August. **Garcia** motioned to approve hiring Tlixali Rodriguez as part time library assistant for the summer at an hourly rate of \$11.27 for approximately 20 hours per week. Motion seconded by **Rotter**. Motion carried 5/0. Moore absent.

Myriah Leisher and Jocelyn Rauert were present to offer an update on pool operations and maintenance. The pool committee is still working on job descriptions that outline where the manager's duties end and the maintenance department's responsibilities begin. Myriah has started to write out work orders and submitted them to Brent. Council asked for reports regarding sales, inventory, attendance, and maintenance. Cassie Watts is to attend a later meeting to provide reports regarding anything related to concessions and front desk. Myriah will work on the maintenance and closing reports.

Mayor Cramer offered an update regarding the senior center and food program. July 1st will be the first day of Wood River taking over the food program. Still looking for a director. Three of the past part time employees that helped out prior to the Covid pandemic are going to come in and help out until someone can take over: Jane Wagoner, Sue Ulrich, and Kay Bockstadter. Flyers promoting the change in meal service are being put up and handed out around town as well as being shared on Facebook.

Brent Gascho explained that he backed into a parked vehicle on West Street on June 17th with the Chevy Utility truck. The utility truck only sustained a scrape on the rear bumper. The parked vehicle sustained a kink in the driver's side running board. **Nielsen** motioned to approve payment to Marc Bailey in the amount of \$478.81 for parts and labor to fix his vehicle. Motion seconded by **Garcia**. Motion carried 5/0. Moore absent.

Garcia motioned to approve payment to CDS Inspections (Invoice OOR-A34) in the amount of \$664.13 for housing management services for project #19-TFDR-34089. Motion seconded by **Thompson**. Motion carried 5/0. Moore absent.

Thompson motioned to approve payment to CDS Inspections (Invoice Lead 11) in the amount of \$2,500.00 for lead based paint services for project #19-TFDR-34089. Motion seconded by **Rotter**. Motion carried 5/0. Moore absent.

Nielsen motioned to approve payment to Homeowner in the amount of \$534.45 for project HR-13. Motion seconded by **Thompson**. Motion carried 5/0. Moore absent.

Thompson motioned to approve future draw request for the claims listed above for project #19-TFDR-34089. Motion seconded by **Nielsen**. Motion carried 5/0. Moore absent.

Nielsen motioned to approve requesting a six month extension with DED for the DTR project as windows for the façade portion of the project are still on backorder. Motion seconded by **Garcia**. Motion carried 5/0. Moore absent.

Rotter motioned to approve payment to W Design (Invoice #HE-21-0264) in the amount of \$9,700.00 for services provided on the 2019 Emergent Threat grant project - #19-EM-003. Motion seconded by **Garcia**. Motion carried 5/0. Moore absent.

Nielsen motioned to approve draw request #12 in the amount of \$8,777.53 for project #19-EM-003. Motion seconded by **Thompson**. Motion carried 5/0. Moore absent.

Christina Wernhoff offered a summary of the Treasurer's Report for May 2022.

Department Remarks:

None.

Council Remarks:

Rotter: Need more yard & fence maintenance letters sent out. Code enforcement Ordinance needs looked at and updated.
Garcia: Was unable to attend the last pool committee meeting but understands that Brent will be taking care of the pool maintenance and Myriah is to turn in work orders.

Mayor Remarks:

Welcomed Michael Rennau to City Council.

As there was no further business to come before this session of the Council, Council member **Nielsen** made the motion to adjourn at 8:31 p.m. Motion seconded by **Thompson**.

You can find agenda request forms and minutes from previous meetings on the city's website at www.woodriverne.com/agendaform.htm. You can preview all ordinances and resolutions at the city office during regular business hours.

Greg Cramer, Mayor

Ashley Manning, City Clerk

CLAIMS

7/5/2022

ABBREVIATIONS USED: RP=REPAIRS, SU=SUPPLIES,
 SE=SERVICES, IT=INS/TAXES/RETRM, RE=REIMBURSEMENTS
 UE=UTIL. EXPENSES, DM=DUES/MEMBERSHIPS/FEES, SP=SALARIES
 PAID, ER=ELECTRICAL REBATE, MI=MISCELLANEOUS, OE=OPERATING
 EXPENSES, CD=CD'S PURCHASED

General Fund

CAPITAL BUSINESS	SE	454.86
4M CLEANING	SE	220.00
HERITAGE BANK	MI	15.00

Street Fund

DE LAGE LANDEN FINANCE	OE	4191.00
TRAUSCH DYNAMICS	SU	82.79

Sewer Fund

MACQUEEN	RP	3309.60
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Library Fund

VERONICA KAUFMAN	RE	117.14
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Fire Fund

SANDRY	SU	665.33
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Park Fund

ISLAND SPRINKLER	SU	35.22
RICKS FERTILIZING	SE	3275.70
VAN DIEST	SU	735.00

Electric Fund

JEO	SE	352.50
LONM UTILITIES	DM	2600.00
ONE CALL CONCEPTS	SE	35.08
MATHESON	SU	83.90
WAPA	UE	1438.02
SPPD	UE	54630.59

Water Fund

DOWNEY DRILLING	SE	1000.00
NDED	MI	115.00

Police Fund

HALL CO SHERIFF	SE	7494.40
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Senior Center Fund

STICK CREEK KIDS	SU	418.89
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Game & Park Fund

NEBR GAME & PARKS	MI	5.00
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Pool Fund

LARRY'S APPLIANCE	SU	795.00
DETERDINGS	SU	226.90
GREG CRAMER	RE	25.78
AQUA-CHEM	SU	3833.40
WINSUPPLY	SU	36.08

Variety Fund

VERIZON	UE	241.46
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REVIEWED BY:

COUNCILPERSON

VILLAGE UNIFORM	SE	193.00
PRESTO-X	SE	172.38
MENARDS	MI	254.15
JELINEK ACE HARDWARE	MI	119.49
FIVE POINTS BANK	IT	650.00
EAKES	MI	248.34
CARDMEMBER SERVICES	MI	8634.35
BLACK HILLS ENERGY	UE	4819.97
HERITAGE INS	IT	2184.00
LOUP VALLEY LIGHTING	SU	490.80
CHARTER	UE	314.92

TOTAL DISB. CHECKS	\$	104,515.04
CHECKS NOT ON LIST	\$	74,638.97
TOTAL	\$	179,154.01

Checks not on list

36274 MID NEBR AGENCY	11554
36275 HERITAGE INS	49024
36276 CDS INSPECTIONS	664.13
36277 CDS INSPECTIONS	2500
36278 HR-13	534.45
36279 W DESIGN	9700
36280 MARC BAILEY	478.81
36281 USPS	183.58

Eve Scantling -Lifeguard Instructor Trainer, Water Safety Instructor Trainer
3900 Cottonmill Ave.
Kearney, NE 68845
Scantlingef@gmail.com
308-440-0835

June 22, 2022

Bill to:

City of Wood River
1002 Main. St.
Wood River, NE 68883

Invoice for Services Provided to Wood River Aquatics Center
Lifeguarding Instructor Training – July 14, 2022

Lifeguarding Instructor Fee \$250. Per person

Number of students - 3	\$750.
1. Rowan Havranek	
2. Cassie Lechtenberg	
3. Jocelyn Rauert	

TOTAL DUE **\$750.**

Payable to Eve Scantling
Thank you!