



Maltman Memorial Library Board
Meeting Minutes
January 24, 2024

Matt called the meeting to order at 6:38 pm.

Open Meetings Act acknowledged.

Roll Call: Nate Canfield, Anna Fehringer, Veronica Kaufman, Tracy Jakubowski, Sarah Haahr & Matt Troyer-Miller present.

Minute Approval: Nate moved and Tracy seconded approval of the December 2023 minutes. Approved 5/0: Nate, yes; Matt, yes; Anna, yes; Matt, yes; Sarah, yes.

Financial Report:

- Expenses look down in November due to a grant we received. December had more expenses, there were quite a few book supplies needed.
- The city did increase hourly wages, effective January 1. This will impact our budget since this was not anticipated.
- Sarah moves to approve the expenses, Nate seconded. Approved 5/0: Nate, yes; Matt, yes; Anna, yes; Matt, yes; Sarah, yes.

Library Director's Report

- The library received a grant for the stem/activity kits. The check has not been received yet.
- Veronica has not heard back about the grant she submitted for staff computers.
- Veronica applied for an Erate grant that will help to cover the costs of internet and installation for the new library building. This grant will also help pay for internet usage for the library. This will only cover the library's use of the internet, not the senior center or the food bank.
- Programming plans:
 - Veronica has 4 programs planned for February.
 - Coolest Party in Town (Frozen party)
 - Snowman Craft (one for adults, one for kids)
 - Glitter Candles (Pinterest night)

Old Business:

- It was decided we will not pursue the RDBG grant. It was not a great fit for our purposes. Veronica will continue to look for other grants for our makerspace.
- Friends of the Library update:
 - They sold Christmas cookies; it was fairly successful.
 - The books they were selling in the garage sale were taken to Susan's Books.
 - They are exploring other fundraisers to do in the future.
- Community Service Help Update
 - The youth who is completing community service hours has been coming fairly regularly. It is working out pretty well. The youth has done jobs around the library like vacuuming, dusting, etc.

New Business:

- Since last month, Ana took a different job. Veronica has been taking applications for a new hire.
 - Received 2 applications

- Veronica interviewed both, she has recommended that we offer the job to Lahebeth Schmidt. Tracy moves to accept Veronica's recommendation, Nate seconded. Approved 5/0: Nate, yes; Matt, yes; Anna, yes; Matt, yes; Sarah, yes.
- Veronica will take this recommendation to the city council at the next meeting.
- PTO Fundraiser cards - the library will have the fundraiser cards available for residents who want to buy one.
- In the near future, the board will need to be ready and available to help make decisions as we move forward with the new library building as there are a lot of details and decisions involved. Anna, Sarah, and Tracy will meet with Veronica Feb 10 @ 9 am.

Adjournment: Tracy moved and Sarah seconded to adjourn at 7:37 pm. Approved 5/0: Nate, yes; Matt, yes; Anna, yes; Matt, yes; Sarah, yes.

Next Meeting: March 4, 2024 @ 6:00