

Maltman Memorial Library Board

Meeting Minutes

December 6, 2023

Matt called the meeting to order at 6:02 pm.

Open Meetings Act acknowledged.

Roll Call: Nate Canfield, Anna Fehringer, Veronica Kaufman, & Matt Troyer-Miller present. Tracy Jakubowski & Sarah Haahr absent.

Minute Approval: Nate moved and Anna seconded approval of the November 2023 minutes. Approved 3/0: Nate, yes; Matt, yes; Anna, yes.

Financial Report:

- Expenses incurred: \$4491.61 - this included bookshelves that were paid for by a grant and the conference that Veronica attended.
- Anna moved to approve the financial report; Nate seconded.
Approved 3/0: Nate, yes; Matt, yes; Anna, yes.

Library Director's Report

- Two grants were submitted in November.
 - Youth grant for excellence for stem/activity kits
 - Library improvement grant for two new staff computers.
 - Nate is helping Veronica keep an eye on good deals for computers.
- Santa, Mrs. Claus and reindeer event will be on Dec 16, 3:00-4:30
- Lego Club - really taking off - around 25 kids attending.
- Veronica started sending out letters/emails regarding books overdue by 30 days or more.

Old Business:

- Submitted the RDBG grant proposal for new library makerspace, meeting room, and co-working space equipment - approved to move on to the application process, it is due February 28. Sarah is helping with this.
- Veronica got an estimate from Cornhusker State Industries - they provide furnishing for the library- bookshelves, some desks, seating, etc - it was \$70,000. It did not include cabinets, makerspace tables, meeting room furniture, or heritage room furniture. There were pieces of furniture in the estimate that we may not want, this can be flexible. The Central City library went through a different supplier out of Lincoln. Will keep looking at options and prices.

New Business:

- A youth was caught on camera stealing money from the free will donation basket set up to sell the Christmas shirts donated to the library. The board decided Veronica will contact the youth and parents and talk to them about it. We would like the youth to either pay back the money or perform community service to repay the money.
- Veronica's yearly review is due. Matt will work on filling it out and Nate will look it over. Matt will take it to the next city council meeting. Veronica has worked here for 2 years.

Adjournment: Nate moved and Matt seconded to adjourn at 7:06 pm. Approved 3/0: Nate, yes; Matt, yes; Anna, yes.

Next Meeting: January 24, 2024 @ 6:00