

REGULAR CITY COUNCIL MEETING
AGENDA

2023 November 21

TIME: 7:00 PM

BILL READERS: THOMPSON & KLINGSPORN
PUBLIC NOTICE: (FOLLOWING PAGES)

I. CALL TO ORDER:

II. ROLL CALL:

III. RECITE THE PLEDGE OF ALLEGIANCE:

The Mayor led the Council Members and audience in the Pledge of Allegiance. Mayor Cramer advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

IV. CITY COUNCIL OF WOOD RIVER DECLARATION OF OPEN MEETINGS ACT:

The City of Wood River abides by the open meetings act in conducting business. A copy of the open meetings act is displayed around the board room and in the hall as required by state law. The City Council may vote to go into closed session on any agenda item as allowed by state law.

V. CITIZENS WITH BUSINESS NOT SCHEDULED ON THE AGENDA.

(Comments may have a limitation of 15 minutes per topic. The purpose of the public comment is for the presentation of an item to the City Council that is not on the agenda) (As required by State Law, no matter may be considered under this item unless Council determines that the matter requires emergency action.)

VI. CONSENT AGENDA:

(All items listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed and will be considered after completion of the consent agenda.)

VI. Regular Meeting Minutes, November 7, 2023.

Pages 1-2

VI. Disbursements \$38,034.56

Page 3

VI. Checks not on list \$12,838.95

VI. Wire(s) \$140,172.50



VI. Payroll for October 2023 \$41,335.58

VI. Payroll Tax \$8,820.83

VI. Retirement \$2,911.48

VI. Sales Tax Paid \$9,940.37

VI. Pool Sales Tax Paid \$247.69

VII. UNFINISHED OR NEW BUSINESS, COMMUNICATIONS AND ACTION ITEMS
(City Council may vote to go into **CLOSED SESSION** on any agenda item as allowed by State Law.)

1. JASON BOYD discuss/approve employee health insurance renewals.

Handout

2. MAYOR CRAMER update on lift station.

3. MAYOR CRAMER discuss/approve obligating remaining Cares Act funds.

4. MAYOR CRAMER discuss camper parking.

5. MAYOR CRAMER discuss/approve COLA rate and employee pay scales.

- | | |
|---|-------------|
| 6. MAYOR CRAMER discuss/approve payment to Nebraska Generator in the amount of \$54,271.22 (Invoices 13642 & 13641). | Pages 4-9 |
| 7. MAYOR CRAMER discuss/approve payment to SCEDD (Invoice 1646) in the amount of \$650.00 for general administrative services for project CDBG # 22-PW-009. | Page 10 |
| 8. MAYOR CRAMER discuss/approve draw request # 2 in the amount of \$650.00 for project CDBG # 22-PW-009. | Page 11 |
| 9. MAYOR CRAMER discuss/approve payment to SCEDD (Invoice 1651) in the amount of \$4,024.17 for grant administrative services for project CDBG # 19-EM-003. | Pages 12-13 |
| 10. MAYOR CRAMER discuss/approve draw request # 15 in the amount of \$4,024.17 for project CDBG # 19-EM-003. | Page 14 |
| 11. CHRISTINA WEMHOFF discuss treasurer's report for October 2023. | Handout |

VIII. COUNCIL REMARKS:

IX. MAYOR'S REMARKS:

X. DEPARTMENTS REMARKS:

XI. NEXT REGULAR MEETINGS SCHEDULES ARE AS FOLLOWS:

December 5

|

December 19

|

January 2

**Official
City Council Minutes
City of Wood River, Nebraska
Regular Meeting
November 7, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Wood River, Nebraska was conducted in the Council Chambers of City Hall, 108 W. 10th St, on November 7, 2023. Notice of the time and place of the meeting was given in advance thereof by publicized notice on November 1, 2023 in the Clipper and the Grand Island Independent. An agenda for the meeting, was kept continuously current, and was made available for public inspection on the City's website (woodriverne.com).

Mayor Greg Cramer called the meeting to order at 7:00 p.m.

Council Present: Nielsen, Rotter, Rennau, Thompson, Rodriguez, Killingsporn.

City Officials Present: Brent Gascho, Utilities Superintendent; Ashley Manning, City Clerk; Drew Graham, City Attorney; Christina Wemhoff, Treasurer.

Public Present: Marty Brown; Deputy J. Jones.

The **Mayor** led the Council Members and audience in the Pledge of Allegiance.

Mayor Cramer advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

Items on the consent agenda for approval were:

October 17, 2023, Regular Meeting Minutes.

Disbursements reviewed this meeting by: **NIELSEN & RODRIGUEZ**

Disbursements totaling: **\$121,977.87**

Checks not on list: **\$78,780.28**

Sunlife Financial: **\$161.00**

Blue Cross BlueShield: **\$5,447.37**

Lincoln Financial Group: **\$495.12**

Redwing Software **\$51.94**

Ameritas **\$59.16**

Clearly **\$355.01**

Nielsen made the motion to approve items on the consent agenda. Motion seconded by **Rotter**. Motion carried. 6/0.

Deputy J. Jones presented the Sheriff's Report for the month of October 2023.

Nielsen motioned to approve service agreement with Aegion-Corrpro for our water tower for \$925.00. Motion seconded by **Rotter**. Motion carried 6/0.

Rotter motioned to approve advertising for bids for excess property with all sealed bids being due December 5, 2023 at 4:30pm to be reviewed at that night's meeting. Motion seconded by **Rodriguez**. Motion carried 6/0.

Marty Brown explained the three quotes received from Hach for new probes/meter for testing pH and ammonia levels at the sewer plant. Currently the City is only testing the pH levels on site, samples have to be taken to Platte Valley Labs in Gibbon for ammonia testing. **Nielsen** motioned to approve the quote from Hach in the amount of \$5,553.61 for a new meter, the two probes, and a stand to be able to test both pH and ammonia. Motion seconded by **Rotter**. Motion carried 6/0.

Mayor Cramer offered an update on the Dodd Street sewer project. All required signatures were received for a temporary/construction easement. Midlands will be scheduled as soon as possible. Brent explained that there is a little left to do on the electrical and is waiting to get the final position of the lift station to complete.

Rotter motioned to approve payment to JEO (Invoice 145515) in the amount of \$2,550.00 for work completed on the 2023 Electric System Improvements project. Motion seconded by **Rennau**. Motion carried 6/0.

Rotter motioned to approve payment to Felsburg Hold Ullevig (Invoice 38892) in the amount of \$10,288.95 for Advance Assistance project work. Motion seconded by **Thompson**. Motion carried 6/0.

Nielsen motioned to approve Ashley Manning attending clerk school in Columbus March 20-22 (\$273.00) and booking a hotel room. Motion seconded by **Rotter**. Motion carried 6/0.

Plans, specs, and contract documents were digitally received from JEO for the 2023 Electric System Improvement project. Matt Kalin answered Council's questions via speakerphone. Matt explained that the probable cost is higher because of supply shortages and costs – especially the needed transformers. Brent stated that the City does have some stock that could be used; replacing the City stock when the new ones arrive. Probable cost for the project is \$625,000. Matt will drop off paper copies of all documents for Council to review. **Nielsen** motioned to approve Greg Cramer to sign the contract with JEO and advertise for bids. Motion seconded by **Rennau**. Motion carried 6/0.

Department Remarks:

Gascho: Ball park lights update – need to check in with IES.

Council Remarks:

Nielsen: (1) Legacy Station has received \$250,000 from an anonymous foundation which gets them to 86% of their goal. Hopeful that it will be completely funded by the end of February. (2) Scott Sorensen will come to the next meeting to discuss Hall County transportation issues. (3) Asked Brent to maintain the south side gravel streets and alleys.

Rennau: Was contacted by Nate Mayhew asking about who from Council would be willing to act as a committee for any questions/concerns/communication for the Fire Department. Nielsen and Rennau will reach back out to the Fire Department.

Attorney Remarks: Working on a City citation for parking, weed, and nuisance enforcement. Sheriff's Department would issue ticket and turn a copy into the City. Fines would be paid to the City within 30 days or it goes to court. If it ends up in court, the court would keep any money recovered.

Mayor's Remarks:

- (1) Authorized Todd King to purchase a new garage door opener for the Fire Station as theirs is broke, will be around \$2,500.00.
- (2) (2) There is around \$118,000 left of the Cares Act money. Would like to consider using it to build a storm shelter in the Legacy Station. Money must be obligated by the end of the calendar year. Will bring agenda item to next meeting.

As there was no further business to come before this session of the Council, Council member **Nielsen** made the motion to adjourn at 7:41 p.m. Motion seconded by **Rennau**.

You can find agenda request forms and minutes from previous meetings on the city's website at www.woodriverne.com/agendaform.htm. You can preview all ordinances and resolutions at the city office during regular business hours.

Greg Cramer, Mayor

Ashley Manning, City Clerk

CLAIMS

11/21/2023

ABBREVIATIONS USED: RP=REPAIRS, SU=SUPPLIES,
 SE=SERVICES, IT=INS/TAXES/RETRM, RE=REIMBURSEMENTS
 UE=UTIL. EXPENSES, DM=DUES/MEMBERSHIPS/FEES, SP=SALARIES
 PAID, ER=ELECTRICAL REBATE, MI=MISCELLANEOUS, OE=OPERATING
 EXPENSES, CD=CD'S PURCHASED

General Fund

CHRISTINA WEMHOFF	RE	40.00
ASHLEY MANNING	RE	40.00
LINCOLN JOURNAL STAR	SE	25.60

Street Fund

CHAD SHUDA	RE	40.00
MACQUEEN	RE	928.91
GRAHAM TIRE	RP	345.20
WHITECAP	SU	878.17

Sewer Fund

MARTY BROWN	RE	40.00
W DESIGN	SE	1099.30

REVIEWED BY: _____

Fire Fund

NEBRASKA TRUCK	RP	14868.73
O'REILLY	SU	178.02

COUNCILPERSON _____

Park Fund

RICK'S FERTILIZING	SE	4390.99
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Electric Fund

BRENT GASCHO	RE	40.00
WAPA	UE	1525.64
SILVER CREEK	RP	166.69
ONE CALL CONCEPTS	SE	28.76
CRESCENT ELECTRIC	SU	7.02

Water Fund

ZANE STRODE	RE	40.00
NEBR DEE	DM	115.00

Police Fund

JP COOKE	SU	86.35
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Senior Center Fund

ON THE MOVE CAFÉ	SU	96.00
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Ambulance Fund

OMNI	SE	92.82
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Real Estate Fund

HALL CO TREAS	DM	5.00
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Variety Fund

USBANK	MI	4243.01
SVEHLA LAW	SE	1675.00
PRESTO-X	SE	169.63
NT&T	UE	227.54
MENARDS	MI	568.80
BORDER STATES	SU	2214.26
DOLLAR GENERAL	SU	66.12
HERITAGE INS	IT	3792.00

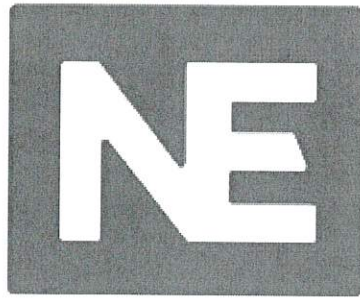
TOTAL DISB.	\$	38,034.56
CHECKS NOT ON LIST	\$	12,838.95
	\$	50,873.51

Checks not on list:

37660 JEO	2550.00
37661 FHU	10288.95

Invoice

City of Wood River
PO Box 8
Wood River, NE
68883



NEBRASKA GENERATOR SERVICE LLC

Service Location
City of Wood River
PO Box 8
Wood River, NE
68883

(402)800-0748

www.nebraskageneratorservice.com
accounting@nebraskageneratorservice.com

Invoice No. 13642 Issued on Wed Nov 11, 2023

Due On Wed Nov 11, 2023

Purchase Order: Signed Quote - 12/6/22

Qty	Name	Description	Rate	Amount	Tax
1	Blue Star Generator	Blue Star Power Systems - 60kW Diesel Generator Unit Model - PD60-01 kW Rating - 60kW Fuel - Diesel EPA - Tier 3 Standby - Emergency Stationary Standby UL2200 Listed - Yes CSA Approved - Yes Paint Color - Gray Engine Model: Perkins 1104D-E44TG1 60kW Standby Power Rating at 1800 RPM Governor - Electronic Isochronous Voltage: 240/120V 3 Phase 60 Hz 0.8 PF Gen Model: Stamford UCI224F 12 Lead Wired 240V 3 Phase Delta 125°C Rise Over 40°C Ambient Voltage Regulator: Stamford MX321 Automatic Voltage Regulator with PMG Excitation Control Panel: Blue Star DCP7310 Microprocessor Based Gen-Set Controller Mounted Facing Left from Generator End (Unless Specified Otherwise) Standard Features: Low Oil Pressure, High Coolant Temp, Overspeed, Overcrank Shutdowns Emergency Stop Pushbutton, Audible Alarm Buzzer with Silencing Switch Control Panel Options: Voltage Adjust Rheostat (Switch) - Panel Mounted Low Water Level Sensor with Shutdown Unit Color: Gray Enclosure: Level 1 (Weatherproof Enclosure) Powder	\$28,220.00	\$28,220.00	TAX

Coated 14 Gauge Steel Rugged and Durable 200 MPH
 Wind Rated Enclosure
 Pitched Roof for Increased Structural Integrity and
 Improved Watershed Punched Intake with Baffle and
 Punched Exhaust Openings
 Keyed Alike Lockable Doors with Draw Down Latches
 and Stainless-Steel Component Hinges Formed Steel
 Base with Mounting and Lifting Holes
 Includes Vibration Mounts to Isolate Unit from Base Rail
 Sound Attenuation Foam: Sound Attenuation Not
 Included
 Cooling: Unit Mounted Radiator (50°C Ambient) Oil
 Drain Extension: Plumbed to Bulkhead Fitting in Base
 Mainline Breaker: 200 Amp 3 Pole 240 Volt Breaker
 Mounted & Wired in a NEMA 1 Enclosure
 Jacket Water Heater: Engine Block Heater 1500W
 120VAC Rated for -20°F
 Heater Installed with Isolation Valves and Wired to
 Terminal
 Air Cleaner: Dry Single Stage
 Air Restrictor Indicator: Installed in Air Filtration System
 Silencer: Critical Grade Compact (CPJ Series) Silencer
 Mounted to Engine
 Battery: 12 Volt System with Rack and Cables
 Battery Charger: 12 Volt 6 Amp Mounted and Wired to
 Terminal
 Fuel Tank: 24 Hour / 120 Gallon UL 142 Listed Sub-
 Base Fuel Tank with Stub-up Area
 Double Wall Construction with Secondary Containment
 Standard
 Includes: Supply & Return Connections, Fuel Level
 Gauge, Fuel Leak Switch and Fill & Vent Plumbing
 Factory Test: Standard Commercial Testing Includes:
 Verification of Alarm Shutdowns, Voltage Settings,
 Block Loading to Rated kWe and PF
 Owner's Manual: Print Copy (Qty 1)
 Warranty: 2 Year / 2000 Hour Limited

1	ASCO Transfer Switch	Automatic Transfer Switch - ASCO 200 AMP Series - 300 Volts - 240V 3PH Service Entrance Rated - Yes Poles - 3 Amps - 200 Enclosure - NEMA 3R Secure Warranty: Two (2) Year Basic ATS Limited Warranty Standard Optional Accessories: 11BE Feature Bundle Includes Engine Exerciser/Event Log/RS-485 Enabled/Common Al 44G Strip Heater with Thermostat, Wired to Load Terminals (208-600V)	\$6,690.00	\$6,690.00	TAX
1	Freight	Freight	\$1,415.00	\$1,415.00	TAX
1	Electrical Installation	Pouring and forming a concrete pad for the generator Offloading and setting the generator onto the concrete pad	\$11,765.00	\$11,765.00	TAX

All conduits and wiring between the generator and ATS
120V VAC circuit for the block heater and battery
charger
Installation of the generator and ATS
Labor and Material

1 G-Start Up Start Up \$950.00 \$950.00 NON

Payment Terms:

We require 50% down upon order and 50% upon Generator delivery. The generator was delivered to site on 11/8/23. The total amount paid to date is \$25,842.48. The remaining balance due now is \$25,842.47.

Please sign this invoice and return it with a check totaling \$25,842.47. This can be mailed to PO Box 922, 507 Front St, Gibbon, NE 68840.

Subtotal	\$49,040.00
tax	\$2,644.95

total	\$51,684.95
amount paid	\$25,842.48
balance due	\$25,842.47

Signature:

Signature Date:

THANK YOU for choosing Nebraska Generator Service

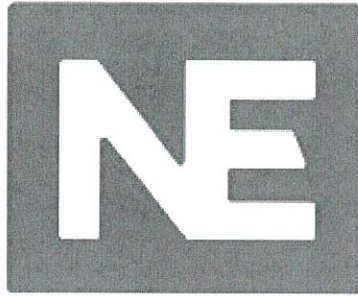
**Remit Payment To
Nebraska Generator Service
PO Box 922, 507 Front St
Gibbon, NE 68840**

TERMS & CONDITIONS

- We accept payment by check, cash and credit card. Please send checks to our main address or call with credit card info. All credit card transactions will be charged a 3% usage fee. A late payment of 10% of the total invoice amount will be added to invoice for every 30 days past due.
- This quote is valid for a period of 30 days.
- Payment Terms – due upon receipt.
- If payment is not received 99 days from the first invoice date, the customer will be subject to a debt collector, NO EXCEPTIONS.

Invoice

City of Wood River
PO Box 8
Wood River, NE
68883



NEBRASKA GENERATOR SERVICE LLC

Service Location
City of Wood River
PO Box 8
Wood River, NE
68883

(402)800-0748

www.nebraskageneratorservice.com
accounting@nebraskageneratorservice.com

Invoice No. 13641 Issued on Wed Nov 11, 2023

Due On Wed Nov 11, 2023

Purchase Order: Signed Quote - 12/6/22

Qty	Name	Description	Rate	Amount	Tax
1	Blue Star Generator	Blue Star Power Systems - 60kW Diesel Generator Unit Model - PD60-01 Fuel - Diesel EPA - Tier 3 Standby - Emergency Stationary Standby UL2200 Listed - Yes CSA Approved - Yes Paint Color - Gray Engine Model: Perkins 1104D-E44TG1 60kW Standby Power Rating at 1800 RPM Governor - Electronic Isochronous Voltage: 480/277V 3 Phase 60 Hz 0.8 PF Gen Model: Stamford UCI224E 12 Lead Wired 480V 3 Phase High Wye 125°C Rise Over 40°C Ambient Voltage Regulator: Stamford MX321 Automatic Voltage Regulator with PMG Excitation Control Panel: Blue Star DCP7310 Microprocessor Based Gen-Set Controller Mounted Facing Left from Generator End (Unless Specified Otherwise) Standard Features: Low Oil Pressure, High Coolant Temp, Overspeed, Overcrank Shutdowns Emergency Stop Pushbutton, Audible Alarm Buzzer with Silencing Switch Control Panel Options: Voltage Adjust Rheostat (Switch) - Panel Mounted Low Water Level Sensor with Shutdown Unit Color: Gray Enclosure: Level 3 (Sound Attenuated Enclosure) Powder Coated 14 Gauge Steel	\$30,370.00	\$30,370.00	TAX

Rugged and Durable 200 MPH Wind Rated Enclosure
 with Exhaust Hood
 Pitched Roof for Increased Structural Integrity and
 Improved Watershed
 Punched Intake with Baffle and Punched Exhaust
 Openings
 Keyed Alike Lockable Doors with Draw Down Latches
 and Stainless Steel Component Hinges
 Additional 1.5" Thick Polydamp Type D Acoustical
 Foam (PAF)
 Formed Steel Base with Mounting and Lifting Holes
 Includes Vibration Mounts to Isolate Unit from Base Rail
 Sound Attenuation Foam: Sound Attenuation Installed in
 Enclosure and Exhaust Hood
 Cooling: Unit Mounted Radiator (50°C Ambient) Oil
 Drain Extension: Plumbed to Bulkhead Fitting in Base
 Mainline Breaker: 90 Amp 3 Pole 480 Volt Breaker
 Mounted & Wired in a NEMA 1 Enclosure
 Jacket Water Heater: Engine Block Heater 1500W
 120VAC Rated for -20°F
 Heater Installed with Isolation Valves and Wired to
 Terminal
 Air Cleaner: Dry Single Stage
 Air Restrictor Indicator: Installed in Air Filtration System
 Silencer: Critical Grade Compact (CPJ Series) Silencer
 Mounted to Engine
 Battery: 12 Volt System with Rack and Cables
 Battery Charger: 12 Volt 6 Amp Mounted and Wired to
 Terminal
 Fuel Tank: 24 Hour / 120 Gallon UL 142 Listed Sub-
 Base Fuel Tank with Stub-up Area
 Double Wall Construction with Secondary Containment
 Standard
 Includes: Supply & Return Connections, Fuel Level
 Gauge, Fuel Leak Switch and Fill & Vent Plumbing
 Factory Test: Standard Commercial Testing Includes:
 Verification of Alarm Shutdowns, Voltage Settings,
 Block Loading to Rated kWe and PF
 Owner's Manual: Print Copy (Qty 1)
 Warranty: 2 Year / 2000 Hour Limited

1	ASCO Transfer Switch	Automatic Transfer Switch - ASCO - 150A Series - 300 Service Entrance Rated - Yes Amps - 150 Volts - 480V 3PH Poles - 3 Enclosure - NEMA 3R Secure Warranty: Two (2) Year Basic ATS Limited Warranty Standard Optional Accessories: 11BE Feature Bundle Includes Engine Exerciser/Event Log/RS-485 Enabled/Common AI 44G Strip Heater with Thermostat, Wired to Load Terminals (208-600V)	\$6,320.00	\$6,320.00	TAX
1	Freight	Freight	\$1,415.00	\$1,415.00	TAX

1	Electrical Installation	Pouring and forming a concrete pad for the generator Offloading and setting the generator onto the concrete pad All conduits and wiring between the generator and ATS 120V VAC circuit for the block heater and battery charger Installation of the generator and ATS Labor and Material	\$14,145.00	\$14,145.00	TAX
1	G-Start Up	Start Up	\$950.00	\$950.00	NON

Payment Terms:

We require 50% down upon order and 50% upon Generator delivery. The generator was delivered to site on 11/8/23. The total amount paid to date is \$28,428.75. The remaining balance due now is \$28,428.75.

Please sign this invoice and return it with a check totaling \$28,428.75. This can be mailed to PO Box 922, 507 Front St, Gibbon, NE 68840.

Subtotal	\$53,200.00
tax	\$3,657.50

total	\$56,857.50
amount paid	\$28,428.75
balance due	\$28,428.75

Signature:
Signature Date:

THANK YOU for choosing Nebraska Generator Service

**Remit Payment To
Nebraska Generator Service
PO Box 922, 507 Front St
Gibbon, NE 68840**

TERMS & CONDITIONS

- We accept payment by check, cash and credit card. Please send checks to our main address or call with credit card info. All credit card transactions will be charged a 3% usage fee. A late payment of 10% of the total invoice amount will be added to invoice for every 30 days past due.

South Central Economic Development District, Inc.

POB 79; 401 East Ave (2nd Floor)

Invoice

Date	Invoice #
11/10/2023	1646

Bill To
City of Wood River PO Box 8 Wood River, NE 68883-0008

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	<p>CDBG Grant Administration for the City of Wood River 22-PW-009 Administrative work completed 3/1/2023 through 10/31/2023</p> <ul style="list-style-type: none"> - Grant accounting and file maintenance - Preparation of account, financial items (including, but not limited to draw requests) - Project Status Report - Communication with JEO on project status updates <p>Work completed in accordance with scope of services in agreement between City and SCEDD.</p>	650.00	650.00
		Total	\$650.00



**Request for Funds (Drawdown/Payment Request)
Community Development Block Grant Program
Nebraska Department of Economic Development**

Name of Subrecipient (Local Unit of Government) City of Wood River		Mailing Address 108 W. 10th, PO Box 8		City Wood River	State NE	ZIP 68883
CDBG Agreement Number 22-PW-009	Federal Identification Number 47-6006420	DUNS Number FE2HDMXQMKD1	SAM Expiration Date 05/25/2024	Number sequence order of funds 2	Final Drawdown no	DED Program Representative Amber Helmick

Part I – STATUS OF FUNDS

1. CDBG Funds Received to Date	\$ 2,875.00
2. Add: Program Income Received to Date (exclude RLF)	\$ 0.00
3. Subtotal	\$ 2,875.00
4. Less: Federal Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	
5. Total: Federal Funds On Hand (Must Agree To Part II, Line 6)	\$ 2,875.00

Part II – CASH REQUIREMENTS (Identify all activities listed in the CDBG Agreement, even if funds are not being requested.)

Activity/Budget Category	03A Senior Centers	03A Const. Management	21A General Administration	TOTAL
1. Total Cash Requirements To Date	\$ 0.00	\$ 0.00	\$ 3,525.00	\$ 3,525.00
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)	\$ 0.00	\$ 0.00	\$ 0.00	
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4. (exclude RLF)	\$ 0.00	\$ 0.00	\$ 2,875.00	\$ 2,875.00
4. Total Current Cash Requirements			\$ 650.00	\$ 650.00
5. Less: Unpaid Previous Request				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested				\$ 650.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Greg Cramer, Mayor	Date	
Signature of Authorized Official (Clerk/Treasurer)	Ashley Manning, City Clerk	Date	
Person Preparing Request for CDBG Funds Form Name: Lori Ferguson	Organization: SCEDD, Inc.	Telephone Number: 308.455.4770	Email: lorif@scedd.us

PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
***To update calculations, either tab two (2) fields or click on a different field with your mouse.



CDBG AGENDA ITEMS
City of Wood River
November 21, 2023
CDBG # 19-EM-003
Emergent Threat Grant

Regulations require CDBG grant-related payments to be listed on the City Council agenda and formally approved.

Agenda Item #__ : Approve payment to SCEDD in the amount of \$4,024.17 (Invoice #1651) for grant administration services for the Walnut Street Drainage Project (19-EM-003).

- Invoice represents the final billing for the Emergent Threat project. DED has conducted a monitoring of the project files and is ready to close-out the project. Final closeout cannot occur until this final billing is approved, submitted and grant funds received by the City. This is no match requirement of the City.

Agenda Item #__ : Approval of Request for CDBG Funds Drawdown #15

- The City of Wood River is the CDBG grant recipient. Approval of this draw is authorization to request grant funds from the Nebraska Department of Economic Development (NEDED).
- **DED's Amplifund platform (for the processing of draw requests) requires the following items at time of draw request submission:**
 - **Minutes of meeting showing council approval of the invoice and draw;**
 - **Copies of cancelled check (if you wish to expedite the draw request submission and processing, please check your online account every few days and provide a copy of the cancelled check to SCEDD). The full bank statement will also eventually be needed.**
 - **Signed (BLUE INK) draw request. An original is no longer needed. A scanned copy is acceptable but the signature must be in blue ink.**

South Central Economic Development District, Inc.

Invoice

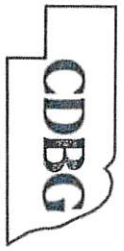
POB 79; 401 East Ave (2nd Floor)

Date	Invoice #
11/16/2023	1651

Bill To
City of Wood River PO Box 8 Wood River, NE 68883-0008

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	CDBG Grant Administration for the City of Wood River 19-EM-003 Administrative work completed November 1, 2022 through November 16, 2023 - Preparation of various accounting and financial items, including, but not limited to: Draw requests, Notifications of Annual Audit (provide treasurer assistance with NAA), final financial report - Semi-Annual Project Status Reports and completion of the RACC report - Responded to DED issued monitoring report requests for information - Created project files (made copies) for City permanent files to be on hand once project is completed.	3,750.00	3,750.00
1,208	Copies	0.10	120.80
	Round-Trip mileage at approved IRS rate	141.52	141.52
	Postage	11.85	11.85
	Invoice represents the final billing for the 2019 Emergent Threat Project.		
		Total	\$4,024.17



**Request for Funds (Drawdown/Payment Request)
Community Development Block Grant Program
Nebraska Department of Economic Development**

Name of Subrecipient (Local Unit of Government) City of Wood River		Mailing Address 108 W. 10th, PO Box 8		City Wood River	State NE	ZIP 68883
CDBG Agreement Number 19-EM-003	Federal Identification Number 47-6006420	DUNS Number 156232522	UEI Number FE2HDMXQMKD1	Number sequence order of funds 15	Final Drawdown yes	DED Program Representative Steve Charleston
SAM Expiration Date 06/14/2023						

Part I – STATUS OF FUNDS

1. CDBG Funds Received to Date		\$ 449,308.14
2. Add: Program Income Received to Date (exclude RLF)		\$ 0.00
3. Subtotal		\$ 449,308.14
4. Less: Federal Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)		\$ 449,308.14
5. Total: Federal Funds On Hand (Must Agree To Part II, Line 6)		

Part II – CASH REQUIREMENTS (Identify all activities listed in the CDBG Agreement, even if funds are not being requested.)

Activity/Budget Category	0370 Flood Control Drainage	0380 Const. Management	0181 General Admin	TOTAL
1. Total Cash Requirements To Date	\$ 471,221.30	\$ 5,700.00	\$ 21,224.17	\$ 498,145.47
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)	\$ 44,813.16	\$ 0.00	\$ 0.00	\$ 44,813.16
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$ 426,408.14	\$ 5,700.00	\$ 17,200.00	\$ 449,308.14
4. Total Current Cash Requirements			\$ 4,024.17	\$ 4,024.17
5. Less: Unpaid Previous Request				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested				\$ 4,024.17

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official Greg Cramer, Mayor	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Ashley Manning, Clerk	Date
Person Preparing Request for CDBG Funds Form Name: Lori Ferguson	Organization: SCEDD, Inc.	Telephone Number: 308.455.4770
		Email: lorff@scedd.us

PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
***To update calculations, either tab two (2) fields or click on a different field with your mouse.