

Maltman Library Board Meeting – Sept 25, 2023

Matt called the meeting to order at 7:09.

Open Meetings Act acknowledged.



Roll Call:

- Nate Canfield, Anna Fehringer, Matt Troyer-Miller, Tracy Jakubowski, and Director Veronica Kaufman were present. Eric Nielsen, City Council President also in attendance.

Minute Approval:

- Nate moved to approve the August minutes; Tracy seconded. Approved 4/0

Financial Report:

- August - Veronica reported that she spent the September book budget in August to avoid having money spent in September for end of year budget reasons. However, the conference Veronica attended was in September, so that will end up coming out of next year's budget. Otherwise, we appear to be on track for the yearly budget.
- Tracy moves to approve the budget, Anna seconds approved 4/0

Audience Participation: None

Budget Projections for Future

- Matt and Veronica presented estimated figures for the library budget in the future. With the rising costs of the minimum wage and increasing expenses for the new building in the next couple of years, there is concern about how these expenses will be met. It is not only a concern for the library, but also for the rest of the city departments as well. Eric will take the estimated numbers and discuss them with Greg Cramer.

Library Director's Report:

- The board is officially recertified until 2026. The certificate is displayed by the entry door.
- Veronica and a team of residents put together a community needs response plan, which is part of the process required for the library to be recertified.
 - This includes information gathered from the community needs survey and a plan of action based on what the community expressed.
- Veronica went to the youth services retreat at the end of August.
 - Came back with many ideas! Veronica was able to make some connections with other librarians - it was a very good and refreshing experience.
- Last week Veronica went to the ARSL (Association of Rural and Small Libraries) conference in Wichita.
 - She attended a library planning session while there came back with a lot of resources and ideas for the new library. Some major points were brought up - may want to look at the proposed designs. She was able to attend other sessions as well and learned a lot of valuable information.

Old Business:

- We had 2 applications last time for a new board member. We tabled it last time until Tracy was able to look at the 2 letters.

- Tracy motioned to nominate Sarah Haahr as a new board member, Nate seconded it. Approved 4/0. Veronica will take the nomination to the city council. Pending their approval, Veronica will notify Sarah.
- Library policy manual changes or additions - Veronica reviewed and updated the library policy manual. Nate made a motion to approve the updated manual, Anna seconds. Approved 4/0
- We have a request for reconsideration form for library users if they believe that a book should be removed from the library shelves. Veronica mentioned that we may want to develop a rubric to determine if books should or should not be removed if requested by a patron.
- CIPA (Children's Internet Protection Act) - We now have filters on our computers for child safety - will be scheduling a public hearing at the next meeting to inform the community and answer any questions.

New Business:

- Ana's annual review - Veronica completed Ana's annual review, the board looked it over, it all looks great. She is a valued employee.
- Community needs input: Veronica plans on visiting/sending surveys to other community entities and the public to see what they would like to see in the new library, for programming, and current needs.
- Matt suggested Veronica talk to the Friends of the Library group about beginning some fundraising projects. This money could be used to send Veronica to other library conferences, etc. Veronica can come up with what she would like to see funds raised for by the next meeting.

Adjournment: Tracy moved, and Nate seconded to adjourn at 8:18 pm. Approved 4/0.

Next Meeting: November 1st, 7:30