

**Official
City Council Minutes
City of Wood River, Nebraska
Regular Meeting
September 20, 2022**

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Wood River, Nebraska was conducted in the Council Chambers of City Hall, 108 W. 10th St, on September 20, 2022. Notice of the time and place of the meeting was given in advance thereof by publicized notice on September 14, 2022 in the Clipper and the Grand Island Independent. An agenda for the meeting, was kept continuously current, and was made available for public inspection on the City's website (woodriverne.com).

Nielsen motioned to enter Public Hearing at 6:45pm. Motion seconded by **Moore**. Public Hearing was held regarding the proposed 2022/2023 budget. A detailed budget is available at the office of the City Clerk during regular business hours. No public was present. **Wemhoff** offered a summary of the proposed budget. As there was no public comment **Nielsen** motioned out of public hearing at 7:02pm. Motion seconded by **Moore**.

Mayor Greg Cramer called the meeting to order at 7:02 p.m.

Council Present: Rotter, Nielsen, Garcia, Rennau, Moore, and Thompson.

City Officials Present: Ashley Manning, City Clerk; Brent Gascho, Utility Director; Christina Wemhoff, Treasurer.

Public Present: Veronica Kaufman; Steve Wolford

The Mayor led the Council Members and audience in the Pledge of Allegiance.

Mayor Cramer advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

Items on the consent agenda for approval were:

September 6, 2022, Regular Meeting Minutes.

Disbursements reviewed this month by: **Rennau & Rotter**

Disbursements totaling: **\$22,210.54**

Checks not on list: **\$8,278.90**

Sales Tax Paid: **\$7,547.65**

Sales Tax Paid – Pool: **\$1,205.67**

Payroll: **\$73,572.71**

Payroll Tax: **\$11,189.56**

Retirement: **\$4,292.06**

SDL Request(s):

Fall Celebration 10/08/22 5:00pm – 1:00am

Whiskey River Bar & Grill
113 E 9th Street
Wood River, NE 68883

Whiskey River Bar & Grill
113 E 9th Street
Wood River, NE

Nielsen made the motion to approve items on the consent agenda as presented. Motion seconded by **Rotter**. Motion carried 6/0.

Steve Wolford with W Design was present to discuss the proposed Highway 11 Link Drainage Rehabilitation Plan. W Design will conduct the survey and put together a detailed plan. Project to be billed hourly, not to exceed 12% of proposed construction cost. **Nielsen** motioned to approve signing a letter of authorization for Highway 11 Link Drainage Rehab project with W Design. Motion seconded by **Moore**. Motion carried 6/0.

Steve Wolford discussed putting together a plan for new lighting at the Highway 11 and Walnut intersection. W Design will review all right of ways and state requirements to find the best lighting solution. City will be billed hourly. **Garcia** motioned to approve signing a letter of authorization for the proposed lighting project at Highway 11 and Walnut. Motion seconded by **Rotter**. Motion carried 6/0.

Mayor Cramer presented the two bids received for repainting the pool: Kucera \$48,933 ; GSC Unlimited \$44,355. **Nielsen** motioned to approve bid received from GSC Unlimited in the amount of \$44,355.00. Motion seconded by **Moore**. Motion carried 6/0.

Mayor Cramer presented the two bids received for the dirt work project at the ball fields: Island Landhandlers \$44,318.00 ; Harders Dozer \$52,375. **Thompson** motioned to approve bid received from Island Landhandlers in the amount of \$44,318.00. Motion seconded by **Moore**. Motion carried 6/0.

Mayor Cramer was to discuss bids received for the ball field lighting project. No bids were received. Steve Wolford will provide Brent with a few lighting contractors to contact when the City requests bids again.

Brent Gascho presented a quote received from Capital Business Systems to replace the shop computer as it quit working last week. **Moore** motioned to approve quote for \$1,398.33 to replace the shop computer. Motion seconded by **Thompson**. Motion carried 6/0.

Nielsen motioned to enter Public Hearing at 7:20pm. Motion seconded by **Moore**. Public Hearing was held regarding the proposed One and Six Year Plans of street improvements presented by City Engineer Steve Wolford. There is \$175,000 budgeted for street repairs 22/23 FY. One year plan includes Walnut Street lighting, Dodd Street grading, Advanced Assistance project. Completed items include DTR and Walnut Street projects, Reeder ditch grading, and street repairs. As there were no public comments **Nielsen** motioned out of public hearing at 7:29. Motion seconded by **Moore**.

Nielsen motioned to introduce Resolution 2022-185: A Resolution authorizing the signing of the Municipal Annual Certification of Program Compliance 2022. Motion seconded by **Moore**. Motion carried 6/0.

Nielsen motioned to enter Public Hearing at 7:31pm. Motion seconded by **Thompson**. Public Hearing was held regarding setting the final tax request. As there was no public comment **Nielsen** motioned out of public hearing at 7:32pm. Motion seconded by **Rennau**.

Rotter motioned to approve adopting the 2022/2023 budget as presented. Motion seconded by **Nielsen**. Motion carried 6/0.

Rotter motioned to introduce Resolution 2022-184: A Resolution setting the property tax request. Motion seconded by **Thompson**. Motion carried 6/0.

Nielsen motioned to accept the resignation letter provided by Bryan Klimek. Motion seconded by **Garcia**. Motion carried 6/0.

Garcia motioned to approve advertising for an open Utilities position. Motion seconded by **Moore**. Motion carried 6/0.

Thompson motioned to approve reimbursement for façade improvements on WRDTR-04 in the amount of \$18,297.19. Motion seconded by **Moore**. Motion carried 6/0.

Moore motioned to approve reimbursement for façade improvements on WRDTR-05 in the amount of \$5,817.03. Motion seconded by **Thompson**. Motion carried 6/0.

Thompson motioned to approve draw request #18 in the amount of \$24,114.22 for project #19-DTR-108. Motion seconded by **Rennau**. Motion carried 6/0.

Rotter motioned to approve payment to CDS Inspections (Invoice OOR-A37) in the amount of \$904.27 for housing management services. #19-TFDR-34089. Motion seconded by **Garcia**. Motion carried 6/0.

Moore motioned to approve payment to CDS Inspections (Invoice Lead 13) in the amount of \$1,000.00 for lead based paint services. #19-TFDR-34089. Motion seconded by **Rotter**. Motion carried 6/0.

Moore motioned to approve payment to contractor J-Tech Construction in the amount of \$5,792.67 for services completed on project HR-17. Motion seconded by **Thompson**. Motion carried 6/0.

Rotter motioned to approve future draw request #23 for project #19-TFDR-34089. Motion seconded by **Moore**. Motion carried 6/0.

Christina Wemhoff offered a summary of the Treasurer's Report for August 2022.

Department Remarks:

None.

Council Remarks:

Nielsen: Elite Web Concepts is putting together a website for Legacy Station. Will need some more information/write ups from the Senior Center and the Food Pantry. Jenie will bill the City, cost to be divided by entities.

Garcia: Looking in to options for renovating the tennis court. Possibly pickle ball or futsal court. Will research and bring more information to a future meeting.

Thompson: Asked Brent about Sewer Plant testing. Gascho answered the City has remained in compliance since letter was received from EPA. City needs to go through and make a list of excess equipment, take an updated inventory. Would like to see some old equipment/vehicles sold and a few new purchased. Look into purchasing a new truck for the Utility Department and possibly a new ATV.

Mayor Remarks:

Contacted Chad Gideon regarding tree order this fall. Contacted property owner of lots by Casey's. Owner is considering selling the lots, City should consider purchasing the lots to protect the land. Will bring more information to a future meeting.

As there was no further business to come before this session of the Council, Council member **Nielsen** made the motion to adjourn at 7:50 p.m. Motion seconded by **Thompson**.

You can find agenda request forms and minutes from previous meetings on the city's website at www.woodriverne.com/agendaform.htm. You can preview all ordinances and resolutions at the city office during regular business hours.

Greg Cramer, Mayor

Ashley Manning, City Clerk

10/4/2022

CLAIMS

ABBREVIATIONS USED: RP=REPAIRS, SU=SUPPLIES,
 SE=SERVICES, IT=INS/TAXES/RETRM, RE=REIMBURSEMENTS
 UE=UTIL. EXPENSES, DM=DUES/MEMBERSHIPS/FEEES, SP=SALARIES
 PAID, ER=ELECTRICAL REBATE, MI=MISCELLANEOUS, OE=OPERATING
 EXPENSES, CD=CD'S PURCHASED

General Fund

4M CLEANING SE 220.00

Street Fund

MACQUEEN EQUIP RP 783.55
 NMC RP 345.05

Sewer Fund

NEBR PUBLIC HLTH SE 16.00
 ISLAND GLASS RP 460.63
 ELECTRIC PUMP RP 4742.86

Fire Fund

SANDRY SU 2163.00
 ACTIVE 911 SE 420.00
 WOOD RIVER VOL FIRE RE 540.26

Park Fund

ISLAND SPRINKLER SU 453.57

Electric Fund

WESCO SU 772.50
 JELINEK ACE HRDWR SU 267.58
 SPPD UE 75387.33
 JEO SE 176.25
 DOLLAR GENERAL SU 84.00

REVIEWED BY:

Water Fund

DOWNEY DRILLING RP 2280.00

Senior Center Fund

MENARDS RP 124.84
 JANE WAGONER RE 244.37
 STICK CREEK KIDS SU 880.00
 KILA TUREK RE 44.60

Police Fund

HALL CO SHERIFF SE 7494.40

Game & Park Fund

NEBR GAME & PARKS MI 55.00

Ambulance Fund

ANDERSON DIESEL RP 413.44

Variety Fund

BLACK HILLS UE 304.62
 CAPITAL BUSINESS SE 594.86
 CHARTER UE 434.90
 HERITAGE INS IT 139.00
 PRESTO-X SE 172.38
 TRAUSCH RP 130.21
 VILLAGE UNIFORM SE 289.50
 USBANK MI 1153.95
 VERIZON UE 241.58
 CITY OF WR UE 3965.12
 CARDMEMBER SERVICES MI 7729.40

COUNCILPERSON

TOTAL DISB. CHECKS \$ 113,524.75
 CHECKS NOT ON LIST \$ 7,898.93
 TOTAL \$ 121,423.68

Checks not on list

36522 CDS INSPECTION 904.27
 36523 CDS INSPECTION 1000
 36524 J-TECH CONSTRUCTION 5792.67
 36525 US POSTAL SERVICE 201.99



September 20, 2022

Mr. Greg Cramer
City of Wood River
P. O. Box 8
Wood River, NE 68883

Project #918-21
Invoice # HE22-0301

INVOICE

Professional Engineering Services -
Sewer Plant Compliance Plan for the EPA

Billing Period: April 29, 2022 through August 31, 2022

Principal	6.50 Hrs.	@	\$125.00 / Hr.	\$	812.50
Sr. Professional Engineer	54.25 Hrs.	@	\$115.00 / Hr.	\$	6,238.75
Engineer	1.00 Hrs.	@	\$95.00 / Hr.	\$	95.00
Technician	0.00 Hrs.	@	\$72.50 / Hr.	\$	-
Secretary	8.25 Hrs.	@	\$60.00 / Hr.	\$	495.00
CAD	0.00 Hrs.	@	\$25.00 / Hr.	\$	-
Mileage	84.00 Mi.	@	\$0.65 / Mi.	\$	<u>54.60</u>

Total Amount Now Due \$ 7,695.85

Thank You!

REMIT TO:
W Design Associates, Inc.
P.O. Box 99
McCook, NE 69001

Principal	6.50 Hrs.	@	\$125.00 / Hr.	\$	812.50
Sr. Professional Engineer	54.25 Hrs.	@	\$115.00 / Hr.	\$	6,238.75
Engineer	1.00 Hrs.	@	\$95.00 / Hr.	\$	95.00
Technician	0.00 Hrs.	@	\$72.50 / Hr.	\$	-
Secretary	8.25 Hrs.	@	\$60.00 / Hr.	\$	495.00
CAD	0.00 Hrs.	@	\$25.00 / Hr.	\$	-
Mileage	84.00 Mi.	@	\$0.65 / Mi.	\$	<u>54.60</u>



1413 Main Street
P.O. Box 337
Wood River, NE 68883

Phone: 308-583-2405
Fax: 308-583-2405
Cell: 308-390-4151
E-mail: wrha@cccusa.net

Wood River Housing Authority

Honorable Mayor and City Council
City of Wood River
Wood River, NE 68883

09-29-2022

Dear Mayor and City Council

The Wood River Housing Authority met on September 27th, 2022 for their annual meeting.

Each year at this time one of the Commissioners on the Board's term expires. Vince Boudreau's term was due to expire. Vince has agreed to serve another term. We ask that you bring this before the City Council and have the mayor reappoint her for this term ending in 2027.

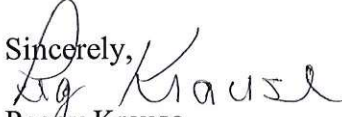
Vince Boudreau was named as Chair of the Board of Commissioners, Jennifer Reeder was named as Vice Chair. In addition to these two persons, other current members are Barry McCoun and Matt Troyer-Miller. Pam Kjar recently resigned from the Board as she has moved into Grand Island. We are working to name another person to the board.

The Board agreed to retain Peggy Krause as Executive Director, Arnie Sommer as maintenance personnel and yard personnel. Camdyn Ripp will be retained as the resident who cleans and organizes the community room. We also have Matt Ripp helping with cleaning at the community room.

Last summer we replaced all the heat pumps in the apartments and currently we are using Capital Fund monies to replace flooring in apartments as they are vacant. With the hail storm in June of 2022, we have replaced the roofs and gutters with insurance money. This fall we will be replacing the siding on the buildings to help update the facility.

We have been able to keep the apartments rented almost continually and for this we are thankful.

The Board welcomes the Mayor and City Board to any of our meetings. Our Board of Commissioners, Executive Director and maintenance personnel appreciate all the help and advice that they receive when contacting the City Council, City Clerk or our City Utilities Department.

Sincerely,

Peggy Krause
Executive Director



September 23, 2022

Greg Cramer
Mayor, Wood River
108 W 10th Street
PO Box 8
Wood River, NE 68883

RE: Wood River Advance Assistance Project (Drainage Improvements)
Progress Report for the Period ending August 31, 2022
FHU Project Number 119362-05
Submitted with Invoice Number **34814**

Dear Greg:

This report for the above referenced project describes progress made in the past period, any deliverables submitted, the status of the budget and schedule, and estimates progress to be made in the upcoming period. In addition, I am including a budget summary for each grant task, along with a project management cost summary, to help with the quarterly reporting and grant reimbursement requests. Also included is Invoice No. 34814 in the amount of **\$5,542.50** with a total billed-to-date amount of **\$82,955.79** which represents approximately 15% of the original contract amount.

Progress This Period

Progress this period included working with W Design and Associates on the agreement for design of project locations 4 and 5 and working on design for the Pine Street improvement location. Environmental staff drafted initial documentation needed for the Alternatives Analysis and resources review required by the grant. Project Management tasks such as coordination with NEMA were also included this period and the project schedule was updated. Finally, an amended Advance Assistance project scope of work and budget were drafted to reflect changed conditions since the award, and then sent to your office for submittal to NEMA for approval.

Deliverables This Pay Period

N/A

Meetings

N/A

Anticipated Progress in the Next Period

We will continue working on design of the drainage improvement locations as well as other deliverables under the grant.

Budget and Schedule Status

As noted above, at the end of this period we are 15% through the budget for the work on the Advance Assistance (Drainage Improvements) project. I will continue to work with Ashley to provide assistance on the submittal documentation for reimbursement from NEMA.

September 23, 2022
City of Wood River
Advance Assistance Project (Drainage Improvements)
Page 2

As you know, we are grateful for the opportunity to work with you and we look forward to Wood River having these drainage improvements constructed and functioning. If you have any questions regarding this progress report, please feel free to contact me at 402-438-7530 or jodi.kocher@fhueng.com.

Sincerely,

FELSBURG HOLT & ULLEVIG

A handwritten signature in blue ink that reads "Jodi E. Kocher". The signature is written in a cursive, flowing style.

Jodi E. Kocher, PE
Sr. Water Resources Engineer
Enclosures



**CDBG AGENDA ITEMS
City of Wood River
October 4, 2022
CDBG # 19-DTR-108
DTR Project**

Regulations require CDBG grant-related items to be listed on the City Council agenda and formally approved.

Agenda Item #___: Approve payment to The Diamond Engineering Group for Pay Estimate #4 and final for the 2019 DTR grant project.

For Project Activity #0490 – Architectural Barriers and Project Activity #0070 Public Facilities, the CDBG awarded amount has been expended. All costs beyond the initial agreed upon amount are City expense. This final pay estimate is City Expense and will be reflected in the final local match percentages at closeout of the project.

5#2400 - Final

Contractor's Application for Payment No. 4

Application Period:	12/14/2021 - 7/7/2022	Application Date:	7/7/2022
To (Owner):	Wood River, Nebraska	From (Contractor):	The Diamond Engineering Company
Project:	2021 Downtown Revitalization	Contract:	2021 Downtown Revitalization
Owner's Contract No.:		Contractor's Project No.:	
		Engineer's Project No.:	190391
		Via (Engineer):	JEO Consulting Group, Inc.

Application For Payment
Change Order Summary

Approved Change Orders Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE
1		\$28,056.05	\$ 595,386.75
2		\$20,828.50	-\$48,884.55
TOTALS		\$48,884.55	\$646,452.20
NET CHANGE BY CHANGE ORDERS		-\$48,884.55	\$ 597,567.65

- Net change by Change Orders..... \$ -48,884.55
- Current Contract Price (Line 1 + 2)..... \$ 646,452.20
- TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 646,452.20
- RETAINAGE:
 - a. X _____ Work Completed..... \$ _____
 - b. X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5a + Line 5.b)..... \$ 646,452.20
- AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 597,567.65
- LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 597,567.65
- AMOUNT DUE THIS APPLICATION..... \$ 0.00
- BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 0.00

Contractor's Certification
 The undersigned Contractor certifies, to the best of his knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interests, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Address: PO Box 1327, GI, 68802

Contractor Signature: Tom M
 Date: 7-8-22

Payment of: \$ 597,567.61 (Line 8 or other - attach explanation of the other amount)

Is recommended by: JEO Consulting Group 7/7/2022

Payment of: \$ 894,987.61 (Line 8 or other - attach explanation of the other amount)

Is approved by: City of Wood River (Date)

Approved by: Funding or Financing Entity (if applicable) (Date)