

8. MAYOR CRAMER discuss/approve payment to Felsburg Holt Ullevig in the amount of \$1,584.03 (Invoice 33324) for Advanced Assistance project work. Pages 6-9
9. MAYOR CRAMER discuss/approve payment to JEO in the amount of \$1,987.50 for work completed on the Electrical GIS project. Page 10
10. MAYOR CRAMER discuss/approve payment to SCEDD in the amount of \$8,150.00 (Invoice 1395) for grant administration services on project 19-DTR-108. Page 11
11. MAYOR CRAMER discuss/approve payment to SCEDD in the amount of \$2,650.00 (Invoice 1394) for construction management services on project 19-DTR-108. Page 12
12. MAYOR CRAMER discuss/approve future draw request for above items for project 19-DTR-108.

**IX. COUNCIL REMARKS:**

**X. MAYOR'S REMARKS:**

**XI. DEPARTMENTS REMARKS:**

**XII. ATTORNEY REMARKS**

**XIII. NEXT REGULAR MEETINGS SCHEDULES ARE AS FOLLOWS:**

May 17                    |                    June 7                    |                    June 21

Official  
City Council Minutes  
City of Wood River, Nebraska  
Regular Meeting  
April 19, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Wood River, Nebraska was conducted in the Council Chambers of City Hall, 108 W. 10<sup>th</sup> St, on April 19, 2022. Notice of the time and place of the meeting was given in advance thereof by publicized notice on April 13, 2022 in the Clipper and the Grand Island Independent. An agenda for the meeting, was kept continuously current, and was made available for public inspection on the City's website (woodriverne.com).

**Mayor Greg Cramer** called the meeting to order at 7:00 p.m.

**Council Present:** Rotter, Moore, Nielsen, Rennau, Garcia, and Thompson.

**City Officials Present:** Ashley Manning, City Clerk; Brent Gascho, Utility Director; Christina Wemhoff, Treasurer.

**Public Present:** Veronica Kaufman

The **Mayor** led the Council Members and audience in the Pledge of Allegiance.

**Mayor Cramer** advised the public body of the Open Meetings Act that is posted in the meeting room and entry hall.

Items on the consent agenda for approval were:

**April 5, 2022, Regular Meeting Minutes.**

Disbursements reviewed this month by: **Rotter & Rennau**

Disbursements totaling: **\$14,580.42**

Checks not on list: **\$0**

Sales Tax Paid: **\$7,611.00**

Payroll: **\$35,887.79**

Payroll Tax: **\$7,642.20**

Retirement: **\$4,290.60**

\*\*\*Wedding Reception 6/4/22 2:00pm – 1:00am\*\*\*

TK Lewis Enterprises  
105 E Elm St.  
Pleasanton, NE

Babel's Barn  
510 W Old Military Rd  
Wood River, NE

**Nielsen** made the motion to approve items on the consent agenda as presented. Motion seconded by **Rennau**. Motion carried 6/0.

**Rennau** motioned to introduce Resolution 2022-180: A RESOLUTION ESTABLISHING FEES FOR THE WOOD RIVER AQUATIC CENTER FACILITIES. Motion seconded by **Moore**. Motion carried 6/0.

**Nielsen** motioned to approve hiring Christian Thompson for the seasonal parks position on Step 5 at \$13.28 per hour. Motion seconded by **Garcia**. Motion carried 6/0.

**Nielsen** motioned to approve hiring Heidi Nuncio for the part time library assistant position on Step 1 at \$11.27 per hour for 20 hours per week + 1 Saturday per month. Motion seconded by **Rotter**. Motion carried 6/0.

Myriah Leisher submitted a written update for the ongoing pool operations. She is still seeking lifeguards and a concessions manager. She plans to do interviews in the next few weeks. Pool committee is to meet on Sunday to discuss plans further. Rotter asked for the committee to come up with a presale date and an opening date. Cramer asked the committee to begin getting a hold of food vendors.

There was a power outage on 4/12 caused by a piece of metal flying up and burning out the feeders. Utility department tied lines together to get through until they could get it fixed, hopefully yet this week.

Mayor Cramer offered an update on the Senior Center food program. Grand Generation Center will bid our food program in May. Cramer will meet with them on April 27<sup>th</sup>.

**Rennau** motioned to approve payment to CDS Inspections (Invoice OOR-A32) in the amount of \$203.74 for housing management services for project #19-TFDR-34089. Motion seconded by **Thompson**. Motion carried 6/0.

**Nielsen** motioned to approve payment to Homeowner in the amount of \$141.29 for materials purchased for project HR-12. Motion seconded by **Rotter**. Motion carried 6/0.

**Thompson** motioned to approve payment to Compass General Contracting in the amount of \$1,519.00 for work completed on project HR-12. Motion seconded by **Moore**. Motion carried 6/0.

**Garcia** motioned to approve payment to Homeowner in the amount of \$37.61 for materials purchased for project HR-02. Motion seconded by **Thompson**. Motion carried 6/0.

**Moore** motioned to approve a future draw request for the above items for project #19-TFDR-34089. Motion seconded by **Rotter**. Motion carried 6/0.

Christina Wemhoff offered a summary of the Treasurer's Report for March 2022.

Mayor Cramer discussed Brent Gascho's annual review. **Nielsen** motioned to approve Brent's review, keeping him at the top step of the City's pay scale. Motion seconded by **Rennau**. Motion carried 6/0.

**Department Remarks:**

Gascho: will be unable to attend the May 3<sup>rd</sup> meeting.

**Council Remarks:**

Nielsen: Brent needs to get together with Todd King to discuss cleaning out the ditches.

Rotter: Thanked Veronica Kaufman for being present at Council meetings and keeping Council updated with what's going on at the Library.

Moore: Still needs list of tasks for the school clean-up day.

Rennau: This will be his last meeting, moving out of City Limits.

**Mayor Remarks:**

Brent is ordering stop signs that match the new DTR lighting.

Trash corral still needs built for downtown.

Will plant landscaping downtown around the end of May.

Hazard Mitigation plan – draft is to be submitted.

As there was no further business to come before this session of the Council, Council member **Nielsen** made the motion to adjourn at 7:33 p.m. Motion seconded by **Thompson**.

You can find agenda request forms and minutes from previous meetings on the city's website at [www.woodrivernc.com/agendaform.htm](http://www.woodrivernc.com/agendaform.htm). You can preview all ordinances and resolutions at the city office during regular business hours.

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Greg Cramer, Mayor

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Ashley Manning, City Clerk

CLAIMS

5/3/2022

ABBREVIATIONS USED: RP=REPAIRS, SU=SUPPLIES,  
 SE=SERVICES, IT=INS/TAXES/RETRM, RE=REIMBURSEMENTS  
 UE=UTIL. EXPENSES, DM=DUES/MEMBERSHIPS/FEES, SP=SALARIES  
 PAID, ER=ELECTRICAL REBATE, MI=MISCELLANEOUS, OE=OPERATING  
 EXPENSES, CD=CD'S PURCHASED

**General Fund**

CAPITAL BUSINESS SE 454.86

**Park Fund**

MENARDS SU 129.98

CRESCENT ELECTRIC SU 193.54

ISLAND SPRINKLER SU 77.42

**Electric Fund**

TOM DINSDALE SU 41.45

SPPD UE 55861.31

SPPD UE 2450.53

WESCO SU 1284.75

**Police Fund**

HALL CO SHERIFF SE 7494.40

**Game & Park Fund**

NEBR GAME & PARKS DM 35.00

**Ambulane Fund**

JENIFER MALONEY SE 800.00

**Variety Fund**

VERIZON UE 241.46

BLACK HILLS UE 567.97

VILLAGE UNIFORM SE 193.00

PRESTO-X SE 186.00

CHARTER UE 453.79

DOLLAR GENERAL SU 17.65

HEARTLAND DISP SE 168.75

CARDMEMBER SERVICES MI 2576.52

EAKES MI 708.70

CITY OF WR UE

REVIEWED BY:

COUNCILPERSON

TOTAL DISB. CHECKS	\$	73,937.08
CHECKS NOT ON LIST	\$	2,071.82
TOTAL	\$	76,008.90

Checks not on list

36108 CDS INSPECTIONS	203.74
36109 COMPASS GENERAL CONT	1519.00
36110 HR-12	141.29
36111 HR-02	37.61
36112 USPS	170.18

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

MNO HomeTown Market Inc  
Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)  
118 E. 9th St Wood River NE 68883  
Retail Liquor License Address or Non-Profit Business Address  
118118  
Retail License Number or Non-Profit Federal ID #

Consecutive Dates only  
Event Date(s): 6/19/22  
Event Start Time(s): 4pm  
Event End Time(s): 1am  
Alternate Date: \_\_\_\_\_

Alternate Location Building & Address: \_\_\_\_\_

Event Building Name: Babels Barn  
Event Street Address/City: 510 W. Old Military Rd Wood River NE 68883  
Indoor area to be licensed in length & width: 90 x 1800

Outdoor area to be licensed in length & width: \_\_\_\_\_ X \_\_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: Wedding Estimate # of attendees: 200

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Vernica Morse Event Contact Phone Number: 308-390-3993

Event Contact Email: mnmohome@prmarket@gmail.com

\*Signature Authorized Representative: Vernica Morse Printed Name: Vernica Morse  
I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

\*Retail licensee – Must be signed by a member listed on permanent license  
\*Non-Profit Organization – Must be signed by a Corporate Officer

**Local Governing Body completes below:**

The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

\_\_\_\_\_  
Local Governing Body Authorized Signature Date

RESOLUTION NUMBER 2022-181

**WHEREAS**, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

**WHEREAS**, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by the Central Platte Natural Resources District, with assistance from JEO Consulting Group, Inc.

**WHEREAS**, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the counties and participating jurisdictions located within the planning boundary by identifying the hazards that affect Wood River and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

**WHEREAS**, FEMA regulations require documentation that the plan has been formally adopted by the governing body of Wood River in the form of a resolution and further requesting approval of the plan at the Federal Level; and

**NOW, THEREFORE**, the governing body of Wood River does herewith adopt the most recent and FEMA approved version of the Central Platte NRD Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety; and

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Greg Cramer, Mayor

ATTEST:

\_\_\_\_\_  
Ashley Manning, City Clerk



April 25, 2022

Greg Cramer  
Mayor, Wood River  
108 W 10th Street  
PO Box 8  
Wood River, NE 68883

RE: Wood River Advance Assistance Project (Drainage Improvements)  
Progress Report for the Period ending March 31, 2022  
FHU Project Number 119362-05  
Submitted with Invoice Number **33324**

Dear Greg:

Felsburg Holt & Ullevig is pleased to submit this progress report for the above referenced project. This report describes progress made in the past period, any deliverables submitted, the status of the budget and schedule, and estimates progress to be made in the upcoming period. In addition, I am including a budget summary for each grant task, along with a project management cost summary, to help with the quarterly reporting and grant reimbursement requests. Also included is Invoice No. 33324 in the amount of **\$1,584.03** with a total billed-to-date amount of **\$61,145.79** which represents approximately 11% of the original contract amount.

**Progress This Period**

Progress this period consisted of review and editing of the updated drainage study. We also coordinated with W Design and Associates to obtain needed survey for design of improvements.

**Deliverables This Pay Period**

N/A

**Meetings**

N/A

**Anticipated Progress in the Next Period**

This period we were delayed in finalizing the updated drainage study; however, we are working hard to complete this and submit to you as soon as possible. Along with this we will continue to work on the grant coordination needed and design of the improvements.

**Budget and Schedule Status**

As noted above, at the end of this period we are 11% through the budget for the work on the Advance Assistance (Drainage Improvements) project. I do not have budget concerns for the project at this point. From a schedule standpoint, again we are not as far along in the work as I'd like to be, and we will make every effort to come back in line with our delivery goals. I have been working with Ashley to provide assistance on the submittal documentation for reimbursement from NEMA.

April 25, 2022  
City of Wood River  
Advance Assistance Project (Drainage Improvements)  
Page 2

As you know, we are grateful for the opportunity to work with you. If you have any questions regarding this progress report, please feel free to contact me at 402-438-7530 or [jodi.kocher@fhueng.com](mailto:jodi.kocher@fhueng.com).

Sincerely,

**FELSBURG HOLT & ULLEVIG**

A handwritten signature in blue ink that reads "Jodi E. Kocher". The signature is written in a cursive style with a large initial "J" and "K".

Jodi E. Kocher, PE  
Sr. Water Resources Engineer  
Enclosures





**Please Remit to:**  
 Dept 1539, PO Box 30106  
 Salt Lake City, UT 84130-0106  
 phone: 303.721.1440  
 email: accounting@fhueng.com

**INVOICE**

Ashley Manning  
 City Clerk  
 City of Wood River  
 108 W 10th Street  
 PO Box 8  
 Wood River, NE 68883

April 19, 2022  
 Project No: 119362-05  
 Invoice No: 33324

Project 119362-05 Wood River Advanced Assistance Project (Drainage Improvements)  
Professional Services for the Period: March 1, 2022 to March 31, 2022

**Professional Personnel**

	Hours	Rate	Amount	
Engineer V				
Kocher, Jodi	9.00	175.00	1,575.00	
Labor	9.00		1,575.00	
<b>Total Labor</b>				<b>1,575.00</b>

**In-House Units**

B&W Printing	4.0 B&W Prints @ 0.12	.48		
Color Printing	45.0 Prints @ 0.19	8.55		
<b>Total In-House</b>		<b>9.03</b>		<b>9.03</b>

**Contract Limits**

	Current	Prior	To-Date
Total Billings	1,584.03	59,561.76	61,145.79
Contract Maximum			550,320.00
Remaining Contract			489,174.21

**TOTAL AMOUNT DUE                   \$1,584.03**

**Billed-To-Date Summary**

	Current	Prior	Total
Labor	1,575.00	59,560.00	61,135.00
Expense	9.03	1.76	10.79
<b>Totals</b>	<b>1,584.03</b>	<b>59,561.76</b>	<b>61,145.79</b>

Project Manager     Jodi Kocher

# Billing Backup

Thursday, April 14, 2022

Felsburg Holt & Ullevig

Invoice 33324 Dated 4/19/2022

11:37:55 AM

Project	119362-05	Wood River Advanced Assistance Project (Drainage Improvements)
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**Professional Personnel**

		Hours	Rate	Amount
Engineer V				
24 - Kocher, Jodi	3/2/2022	1.50	175.00	262.50
24 - Kocher, Jodi	3/7/2022	1.25	175.00	218.75
24 - Kocher, Jodi	3/8/2022	2.50	175.00	437.50
24 - Kocher, Jodi	3/9/2022	2.00	175.00	350.00
24 - Kocher, Jodi	3/9/2022	.25	175.00	43.75
24 - Kocher, Jodi	3/16/2022	.50	175.00	87.50
24 - Kocher, Jodi	3/19/2022	.25	175.00	43.75
24 - Kocher, Jodi	3/22/2022	.75	175.00	131.25
Labor		9.00		1,575.00
<b>Total Labor</b>				<b>1,575.00</b>

**In-House Units**

B&W Printing		4.0 B&W Prints @ 0.12		.48
Color Printing		45.0 Prints @ 0.19		8.55
<b>Total In-House</b>				<b>9.03</b>

**Project Total                    \$1,584.03**

**Total this Report                \$1,584.03**



Invoice

April 22, 2022  
Project No: R201644.00  
Invoice No: 132248  
Invoice Amount: 1,987.50

City of Wood River  
108 W. 10th Street  
PO Box 8  
Wood River, NE 68883

Project Manager Matt Kalin  
Project R201644.00 Wood River 2020 Electrical GIS  
Professional Services through April 15, 2022

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
<b>Lump Sum Phase(s)</b>					
GIS Services	\$30,000.00	97 %	\$29,025.00	\$27,037.50	\$1,987.50
<b>Total</b>	<b>\$30,000.00</b>		<b>\$29,025.00</b>	<b>\$27,037.50</b>	<b>\$1,987.50</b>
<b>Total Amount Due Upon Receipt :</b>					<b>\$1,987.50</b>

Email invoice to: [clerkcwr@gmail.com](mailto:clerkcwr@gmail.com)

South Central Economic Development District, Inc.

POB 79; 401 East Ave (2nd Floor)

# Invoice

Date	Invoice #
4/28/2022	1395

<b>Bill To</b>
City of Wood River PO Box 8 Wood River, NE 68883-0008

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	<p>CDBG Grant Administration for the City of Wood River 19-DTR-108                      Administrative Work Completed from 11/1/2021 through 2/28/2022</p> <ul style="list-style-type: none"> <li>- Staff work with facade owners on application process</li> <li>- DTR Committee &amp; Council Meetings</li> <li>- Draw Requests preparation and submission</li> <li>- Semi-Annual Project Status Report submission</li> </ul> <p>Work completed in accordance with scope of services in agreement between City &amp; SCEDD</p>	8,150.00	8,150.00
		<b>Total</b>	<b>\$8,150.00</b>

South Central Economic Development District, Inc.

POB 79; 401 East Ave (2nd Floor)

# Invoice

Date	Invoice #
4/28/2022	1394

<b>Bill To</b>
City of Wood River PO Box 8 Wood River, NE 68883-0008

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	CDBG Construction Management for the City of Wood River 19-DTR-108-C Administrative Work Completed from 11/1/2021 through 2/28/2022 - Job site interviews - Payroll report reviews - Communication with engineer and contractor - Review of contractor claims  Work completed in accordance with scope of services in agreement between City & SCEDD	2,650.00	2,650.00
		<b>Total</b>	\$2,650.00