

Maltman Memorial Library Board

Meeting Minutes

June 9, 2021

Board President Marilyn Engelker called the in-person meeting to order at 9:00 am.

Open Meetings Act acknowledged.

Board member roll call taken with Jane Wagoner, Bev Voss, Mary Harders, Marilyn Engelker, and Library Director Deb Fairbanks. Mavis Reiter was absent. Mayor Greg Cramer also attended.

Approval of the minutes of the last meeting: Mary moved and Bev seconded approval of the May 12, 2021 minutes. 4/0 approval.

Financial Report: Bev moved, Mavis second and the Board approved 4/0 the following purchases: vanilla envelopes \$7.08, scanner \$31.48 and May book order \$308.04, help wanted Clipper newspaper ad \$22, Menards flowers for front door pots \$27.80, Geek Squad virus protection for one pc \$32.09, "Now Hiring" lawn sign \$29.00, craft supplies \$14.47.

Mary stated the \$900.00 the library receives for completing the library commission annual survey was sent out either last week or this week per Laura at the library commission.

In response to an earlier inquiry by Deb why Christina and Ashley show salaries under library salaries on the general ledger, Mayor Cramer said the women's time for working on library related matters is reflected in dollars in the library salaries account.

Deb's Library Director's Report:

- 1) 95 children signed up for crafts in a bag. For the June 7 childrens book reading in the park, no children showed up for the event.
- 2) Marilyn noted for May both the number of daily patron visits and digital borrows increased since last month.

New Business:

Budget: Deb presented her preliminary 2021-2022 budget. Mayor Cramer said categories could increase up to 3.5% from last year from property tax funding.

Communication with city: Bev reported she has delivered library documents to city office weekly with no issues noted.

Public Facebook: Mary reported Eric Neilsen is working on the issue. Marilyn asked Mary to follow up.

Board Terms: Marilyn announced the four-year Board term ends this August for Jane, Bev and Marilyn. Each are eligible apply to the city council for another four-year term. The three indicated no decision on seeking another term.

The Board is certified until 2023. Deb will place notices in the Clipper and on Facebook members of the city of Wood River may apply to the city to serve on the library board.

Deb's Leave: Deb will be on leave from July 19th through 22nd. With no other employees, the library will be closed that week. Jane moved, Mary seconded approval of Deb's leave and it was approved 4/0.

Hiring: Mary suggested possibly hiring a high school student (age 16 or older) referred from a high school teacher or administrator. Mayor Cramer indicated he didn't object to the idea. Bev volunteered to contact the school and get potential referrals.

It was mentioned one library applicant was vetoed by the city because a check of the person's Facebook postings by council members revealed disturbing comments.

Old Business

JEO Feasibility Study: Bev passed out JEO drawings depicting building onto the library and relocating the library to the old Good Samaritan building. (3 different scenarios depicted for each location). The group discussed the options. Deb asked Mayor Cramer how the library building would be used if the library vacated. Mayor Cramer said possibly 1) a historical preserved building, 2) Possibly be used by school for children needing specialized instruction.

Library Building committee: No meeting to report on.

Strategic Plan: Mary proposed the Board appoint a committee to develop a plan and bring it to the Board for review. Marilyn asked for committee volunteers and Mary volunteered.

Announcements: Marilyn stated she will be unavailable for library business from June 28 thru July 8th.

The next meeting will be July 14 at 9 am in the library.

Adjournment: Bev moved, Mary seconded and the meeting adjourned at 10:35 am. 4/0