

Maltman Memorial Library Board

Meeting Minutes

January 25, 2023

Matt called the meeting to order at 6:02 pm.

Open Meetings Act acknowledged.

Roll Call: Mary Harders, Matt Troyer-Miller, Nate Canfield and Anna Fehringer and Director Veronica Kaufman were present. Tracy Jakubowski was absent.

Minute Approval: Anna moved and Nate seconded approval of the December 19, 2022 minutes.

Approved 4/0.

Financial Report:

Members reviewed the actual versus budget expenses for October through December 2022 prepared by Veronica. Supply expense is slightly high due to purchasing label holder.

Mary moved and Anna seconded approving the expenses Anna reviewed for the Board. Approved 4/0.

Veronica said she noted city expense records for the library show a total of \$4,774 more expense for the library than what Veronica has on her internal fiscal tracking reports. Additional expenses appear in supplies, books, other expenses and programming on the city records. Veronica emailed Christina for help in reconciling the accounting difference.

Audience Participation: None

Library Directors Report

***Apollo:*** The library began using Apollo as its collection software two weeks ago.

***Star Library Letter:*** The Nebraska Library Commission sent a letter stating that Library Journal recognized Maltman library as one of 17-star libraries in Nebraska for 2022.

***Stem Grant:*** Veronica applied for a \$1,600 grant to purchase Stem materials and expects to hear of the decision in April.

***Work from home:*** Veronica said she worked from home 5-6 hours last Wednesday and Thursday when the library was closed due to snow. The Board had no problem with working from home on snow days.

Old Business:

***Telescope:*** Veronica showed the telescope to the Board. Some discussion on getting a carrying case for it, requiring adult checkout only and preparing a quick reference guide for its use. Veronica emailed other libraries to inquire of their telescope loaning practices and programming. No responses received yet.

New Business

***Video Magnifier:*** All libraries received one free. Maltman's is set up by the front door. Veronica will publicize its availability online and in the Clipper.

***Apollo add on capabilities:*** For an additional \$300/yr charge, the library may have images of the books in the collection appear by the book title. This would be most helpful for patrons perusing our catalog online. Also, for \$100 per yr they patrons could text/communicate with the library. No decision made.

***Annual city council report:*** CPLS sent a letter reminding libraries of the statute requiring an annual report be made in February to the city council on library operations for the prior year. Veronica will prepare a report and she and Matt will present it to the city council.

Adjournment: Mary moved and Nate seconded to adjourn at 7:25 pm. Approved 4/0.

Next Meeting: February 15, 2023 at **6:00 pm** at the library.