

City of Wood River

Wood River Municipal Swimming Pool

Concession Attendant

Overview

Responsibilities include but are not limited to cash register operation, food preparation, and general custodial work.

General responsibilities

Display honest, trustworthy, and ethical behavior when dealing with internal and external customers. Establish and maintain cooperative working relationships with those contacted in the course of work.

Regular attendance that is punctual and dependable is required.

Operate equipment such as, but not limited to, microwave oven, drink dispenser, nacho warmer, mops, brooms, crock-pot and other related equipment or appliances.

Collect entry fee into pool.

Prepare and serve food and drink items to patrons.

Clean and maintain concession areas.

Operate cash register; take money for concessions and give correct change.

Maintain a positive attitude in handling public and daily operations.

Provide the patrons excellent customer service.

Perform general custodial work.

Perform other duties as assigned, which are directly related to major responsibilities of the job.

Reporting

Receives general supervision from the Aquatics Manager

Exercises no supervision.

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Knowledge, Skills and Abilities

Operation of equipment such as, but not limited to, a microwave oven, drink dispenser, nacho warmer, fryers, cash register, mops, brooms, crock-pot and other related equipment or appliances.

Basic understanding of money handling procedures.

Ability to:

Add and subtract and make correct change.

Report to work as scheduled and notify the appropriate individuals in advance if unable to work.

Communicate clearly and concisely, both orally and in writing.

Follow oral and written instructions.

Work a flexible schedule with some holiday and weekend work required.

Work with minimal daily supervision.

Education, Training and Experience

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying.

Licenses/Certifications/Registrations Required:

Photo ID.